

TASK BOOK

Regarding the electronic auction of wild berries sales from the Romanian spontaneous flora

- I. SUCEAVA FORESTRY DIRECTORATE (Direcția Silvică Suceava) Romania organizes a public electronic auction for the sale of **63 tons of wild berries** from the national spontaneous flora. Lots, quantities and other details are detailed in **Annex no. 1** of the present Task Book.
- II. The date and place for the electronic auction: **28.07.2026, at 13 o'clock (Standard EET)** on the electronic auction platform of the NFA – Romsilva, available at the following web address www.fructernp.ro.
- III. Conditions of participation:
 1. The participation is opened for all legally established enterprises/entities from Romania or other states.
 2. Legally established enterprises/entities who want to attend in the electronic auction will not have pending debts towards the NFA – Romsilva or its subsidiaries.
 3. The documentation needed for the admission in the electronic auction can be submitted **until 27.07.2026, at 14 o'clock (Standard EET)** inclusively, by e-mail, in pdf format, at the following e-mail addresses: office@suceava.rosilva.ro OR productiedssv@gmail.com.

The documentation needed for admission will be comprised of:

- a. The participation application, with the identification data of the enterprise/entity: name of the enterprise/entity, location, address, phone/fax/email and other relevant information, according to Form no. 1, annexed to the present Task Book, signed by the enterprise/entity representative. **You need to make sure to write in the application a valid electronic identity (valid e-mail address) needed for the authentication on the auctioning platform.**
- b. The self-statement/the statement on one's own responsibility that the enterprise/entity does not have any pending debts towards the NFA - Romsilva or any of its subsidiaries, signed by the enterprise/entity's representative, Form no. 2, annexed to the Task Book.

- c. The proof or registration from the National Trade Office or equivalent from the country of origin in the case of foreign enterprises/entities, including the document that specifies the VAT code of the company. Documents will be submitted in copy.
4. The auction commission will analyze the participation documents submitted by the economic operators and will establish the list of the operators admitted to participate in the auction, as well as the list of the rejected economic operators, with the reasoning of their rejection.
5. The legal person's delegate to participate in the auction will be empowered in writing by the company's administrator.
6. The electronic auction will be on separate lots, grouped by species, delivery options, packaging and state of the product. All these aspects are detailed in Annex no. 1.
7. For the participation in the auction, all enterprises/entities have to pay the participation fee and the contracting guarantee so that the money will appear in the account of the auction organizer until the hour of the auction start **and to prove the payment by e-mail office@suceava.rosilva.ro OR productiedssv@gmail.com, until the hour of the auction start.**

The participation fee is 50 euros and the contracting guarantee is the equivalent of 5% of the starting value of the intended lots.

If the enterprise/entity will not adjudicate the desired lot/lots, the contracting guarantee is returned to the auctioneer in maximum 5 (five) working days or it can be used for the next auction, based on the client's written request. For the adjudicated lots, the contracting guarantee is retained in order to constitute the advance payment stated at Art. 3.3 of the Sales contract. The participation fee and the contracting guarantee can be paid via bank in the following bank accounts:

- **RO41 BRDE 340S V102 8710 3400 opened at BRD Bank Suceava, for LEI;**
- **RO87 BRDE 340S V114 5212 3400 opened at BRD Bank Suceava for EURO;**
- **BIC code: BRDEROBU;**

IV. The electronic auction:

1. The electronic auction will take place on the electronic auction platform, available at the following web address: www.fructernp.ro
2. The auction is exclusively electronic.
3. The auction session starts online at the indicated time in the auction announcement and in the Task Book.
4. Prior to the auctioning start, the enterprises/entities will log in on the electronic platform using the credentials: **username – your valid email address, password: will be sent to you** by the organizer at the indicated email address from the application form.
5. Relevant information regarding the electronic equipment needed, technical conditions and connection steps:
 - the connection will begin by accessing www.fructernp.ro in your internet browser;

- to log in on to the platform, the following devices can be used: PC/laptop, tablet, smartphone (with Android or IOS). You need a stable internet connection, min 3G, and preferable 4G, or home/fixed internet, minimum 10 mbps internet speed;
- the devices must have internet browsers with support for the following browsers: Chrome, Opera, Mozilla, Safari and Microsoft ®EDGE, or Internet Explorer minimum version 10 or higher;
- after the beginning of the auction, the risks of not fulfilling the minimum requirements for the connection to the electronic auction platform, a stable internet connection and a stable power source for the device you are using, including the fortuitous case, all fall in the enterprise/entity's operator fault.

Attention please!!!

A valid email address belonging to the auctioneer is strictly necessary for the organizer to be able to send him the login credentials (username and password) for the access to the electronic auctioning platform.

WE RECOMMEND to the economic operators the use of a secure e-mail address, to which the representative of the economic operator who will participate in the electronic auction has access.

6. Eventual connection problems can be solved before the starting time of the auction; after the beginning of the electronic auction, there is no possibility of solving such problems.
7. The auction will begin at the date and the time indicated in the auction announcement, in the order indicated in the catalogue of auctioned lots, according to Annex no. 1 of the Task Book.
8. For each individual lot, the auction begins with the starting price. Offering the starting price is considered as offer/bidding. The following bids of other participants, higher than the previous offer, are considered bidding and the biddings are registered in the auctions conducting registry.
9. If the warranty for a certain lot is not covered by the unused warranty of the bidder, the bidder cannot bid for that certain lot. The unused warranty value is listed in the user's panel and is automatically updated and diminished with the used warranties for the adjudicated lots.
10. It is declared as winner, for each species and lots, the enterprise/entity that offered the higher price compared to the starting price.
11. The auction committee can decide, with the vote of the simple majority of the members of the committee present:
 - a.1.) postponement of the start time, suspension/resumption or cancellation of the auction, if, before the time established for the start of the electronic auction or during the course of the auction procedure, the occurrence of situations that could not be foreseen and nor prevented, arising from external causes, not attributable to the

auction organizer or the economic operators and which do not allow the start of the auction at the originally set time or the continuation of the procedure, respectively:

- failure of the auction platform;
- connection problems to the IT auction platform proven by the economic operators and/or found by the commission;
- interruption of the supply of electricity and/or internet services affecting large areas;
- other technical problems or inadvertences related to the data entered in the auction platform (missing or duplication of some items from the auction list, erroneous data regarding the contracting guarantee, etc.).

a.2.) The list from letter a.1.) is not exhaustive and the commission can consider other factors/events, which it considers to be circumscribed by the definition from letter a.1.).

12. The auctioning process:

- a) At the date and time set out in the auction announcement and task book, the auction shall start automatically in the order set out in the list of lots from Annex no. 1. The auction for each lot is carried out according to the process described below:
- b) In the panel of the user's (the economic operator) top side, there are displayed the identification elements of the lot (forest district, lot code, product status, warranty, species, quantity and starting price in the auction);
- c) For the introduction of the first offer (the starting price according to the auction list), by pressing the "Bid" button by an economic operator, the system allocates 30 seconds. If, within 30 seconds, no bidder offers the starting price, the lot will not be adjudicated;
- d) If the starting price has been offered, the remaining time for the introduction of a new bid higher than the previous one, displayed above the bidding panel, is set by the system, automatically, at 20 seconds. The timer indicates, in descending order, the number of seconds left to enter a new valid offer. At the expiration of this time interval of 20 seconds, if no additional offer has been introduced compared to the initial one (starting price offered by the first economic operator), the lot is adjudicated with a single offer;
- e) Within the time interval of 20 seconds, the introduction of a valid offer by any economic operator, whose unused contracting guarantee allows the bidding of the respective lot, determines the instantaneous display to all economic operators of the maximum offered price and the reset of the time interval (timer) at 20 seconds for the introduction of a new offer by any interested economic operator. At the expiration of the new 20-second interval, the lot will be adjudicated by the operator who has made the highest bid.
- f) To facilitate the bidding, the economic operators have 4 (four) possibilities, of which three buttons: "Bid", "Bid +5" and "Bid +10", respectively a field in which a valid price can be manually entered from the keyboard (higher than the last offer), so that:

- by pressing the "Bid" button, it is offered with 1 (one) euro/ton over the previous offer;
 - by pressing the "Bid + 5" button, it is offered with 5 (five) euro/ton over the previous offer;
 - by pressing the "Bid +10" button, it is offered with 10 (ten) euro/ton over the previous offer;
 - by manually entering a valid unit price in the dedicated box (higher than the last offer), followed by pressing the "Bid" button;
- g) The maximum price offered for the lot, the price offered by the economic operator and respectively the number of offers made (biddings) for the lot are displayed in the bidding panel;

To resume, the following situations may occur for a lot:

A) The lot remains **NOT ADJUDICATED** if:

- i) No bid equal to or greater than the starting price was entered within the initial 30 seconds interval;

B) The lot is **ADJUDICATED** if:

- ii) At least one offer equal to or greater than the starting price has been entered;

- 13.** At the end of the auction, a report recording the participants in the auction, their bids, the winners and the adjudicated/not adjudicated lots shall be drawn up, as well as any objections from the participating legal entities regarding the organization of the auction.

Any eventual contestations regarding the conduct of the auction will be notified to the organizer within 24 hours from the completion of the procedure.

V. Direct negotiations:

Any lots that were not adjudicated will be offered at the negotiations, at a later date.

VI. Contracting of the adjudicated lots:

1. For the adjudicated lots, a sales contract will be closed and signed, based on the frame model annexed to the Task book.
2. The sales contract/s will be closed and signed in maximum 10 calendar days from the auction's date. Otherwise, the enterprise/entity will lose the warranty.

VII. Mode and duration of the closed sales contracts:

1. The closed sales contracts, following the auction, are valid until **31.12.2026**.
2. The payment will be made to the seller **before** the transportation of the goods, based on an invoice issued by the seller for the quantity delivered.
3. Before shipping the goods from the Territorial Forrest Administration, the buyer's delegated person has to make the reception of the goods in terms of quality and quantity. Ulterior complaints cannot be taken under consideration.
4. The seller will notify in writing the buyer regarding the limit term/deadline for the pick up of the goods. If the goods mentioned in Annex no.1 of the sales contract are not picked up by the buyer within the notified deadline, penalties of 0,3% from the total value of the undelivered goods will be charged for each day of delay.
5. If the goods are not picked up by the buyer within 10 calendar days after the expiry of the notified limit term, the seller can unilaterally terminate the contract and can organize a new auction for the goods; in this case, the buyer loses the advance payment mentioned in Article 3.3 from the sales contract.
6. Any other terms and conditions that will be further negotiated with the enterprises/entities will be agreed by both sides and will be mentioned in additional acts to the contract, signed by both parties.
7. Suceava Forest Directorate reserves the right to lower the auctioned and contracted quantities in accordance to specific climate conditions, vegetation conditions, specific economic situation and labor force, without the buyer to have the right to claim compensations. Also, in the case of excess production, both parties can jointly supplement the contracted quantities. Additional acts will be closed regarding each specific situation.

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